*3000 E. Main St. Suite B #217 Columbus Ohio 43209 (614 258-4633)*

*2024 JuneteenthOhio Food Concession Contract*

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| Please Print | |
| **Concession Contractor** **("Concessionaire")**  Company or Individual Name: | List Company/Individual name As You Wish It to Appear in Souvenir Program. |
| Address: |  |
| City, State, Zip: |  |
| Contact Person: |  |
| Phone: ( ) | Fax: ( ) |
| Food To Be Sold:  *(Approved Menu Attached)* |  |
| Number of Trash Cans you will need: |  |
|  |  |

**Early payment receives prime locations Food Booth fees** $850.00 in addition to a $150 refundable deposit required for Grease and Ash removal fee. ($150 will be refunded for removing your Grease & Ash waste).

(10,x10, booth) There will be a $300 dollar late fee added after June 1, 2024

(**Personal checks not acceptable - Money orders or Certified checks, credit card only**

**Make checks payable to: Livingston Avenue Business association and mail to:**

**3000 E. Main St. Suite B #217 Columbus, Ohio 43209. ATTN: Concession Submissions**

**BY SIGNING THIS CONTRACT CONCESSIONAIRE AGREES TO THE FOLLOWING:**

**RIGHT OF REFUSAL:** The JuneteenthOhio Festival reserves the right to disallow any inappropriately presented item and to remove concession at Concessionaire's expense. Failure to adhere to the Festival rules and regulations for participation will result in closure of Concession. Concessionaire may not share or sublet its concession. Products that promote or depict sex, violence, crime, or profanity are not permitted.

**HOLD HARMLESS CLAUSE:** Concessionaire assumes the entire responsibility and liability for theft, losses, damages, suits, and claims deriving out of injury or damage to Concessionaire’s displays, equipment and other property brought upon the premises of the JuneteenthOhio Festival and shall indemnify and hold harmless the City Of Columbus Ohio and JuneteenthOhio Festival from any such losses, damages and claims. The Concessionaire acknowledges that the JuneteenthOhio Festival does not maintain insurance covering such losses, damages, or claims by Concessionaire. The Concessionaire agrees to pay any reasonable costs to repair any damage, which may occur to Ohio property as a result of the Concessionaire’s activities.

**CHARCOAL GRILLS FRYERS & LPG LIQUEFIED PETROLEUM GAS:** All charcoal grills must have a noncombustible ash collector underneath so that no ashes fall to the ground. All ashes must be placed in a metal container with a tight fitting lid and at least one; five-gallon bucket of water must be kept at the grill. All LPG tanks, hoses and fittings must be UL approved and follow all guidelines of the latest National Fire Protection Association (NFPA) #58, Liquefied Petroleum Gases. At least one fully charged operational K- extinguisher must be available in the Concessionaire’s booth, if Concessionaire is using grills or other cooking devices. Medal Onnings over fryers and rubber matt under all cooking operations, are now required and can be purchased at Lowes or home depot.

**INSPECTION:** A fire inspection is required by the City of Columbus for any persons or organizations using propane gas appliances and tanks, or operating a food concession at any festival. By May 24, 2024, the Juneteenth Ohio Festival will submit an outdoor event registration/fire safety inspection request to the City of Columbus, Division of Fire, Fire Prevention Bureau, 3639 Parsons Avenue, Columbus, Ohio 43207-4054; Attn. Lt. Ronald Guay. **These inspections should be scheduled to occur Friday June 14, before 6:00pm. No concessionaire will be permitted to operate at the JuneteenthOhio Festival without passing this inspection.**

**PERMITS/LICENSES:** Concessionaires operating a temporary food operation, shall submit an application for temporary food operation to the Columbus Health Department by May 22, 2024 to obtain an application the Concessionaire should call the Columbus Health Department at (614) 645-7538. The application requires a license fee of $58.00 per day. A copy of the acquired license must be publicly displayed during the JuneteenthOhio Festival.

**ALCOHOLIC BEVERAGES:** The sale or consumption of alcoholic beverages is prohibited.

**BANNERS AND SIGNAGE**: Concessionaire shall provide labor or equipment for the placement or removal of his signage. Concessionaire signage is limited to the immediate vicinity of its concession. Banners may be placed in pre-approved locations and cannot be on trees**. Copies of menus with food Items & prices are to be submitted. Once you have sold out of the food items, notify onsite festival coordinator. ( absolutely no changing of prices permitted!) Shut down and plan appropriately for next day.**

**SET-UP AND CLOSURE:** Concessionaire can set up Friday June 14, after 12pm, Concessionaire must be ready to serve by 12:00pm on each day of the festival. Failure to be ready to serve on time will affect future appearances. Concessionaire shall not close before 10:00 pm each day, unless food is sold out or approved in advance by the JuneteenthOhio Festival staff.

**WATER AND ELECTRIC HOOKUPS:** electric service will not be provided. Concessionaire may provide, at its own cost, electric through approved generators. No tables, no chairs. Tents are required cost $150.00 weekend rental. The description and specifications of generators must be submitted for approval to the JuneteenthOhio Festival by June 1, 2023. Water service is available. The water hook-ups are RV hoses, therefore Concessionaire may not drive any vehicle of any nature over the hoses. In the event the Concessionaire is responsible for damage to the water hook-up a fee of $50.00 per damaged outlet and $80.00 per length of hose will be charged.

**CONSUMER SERVICE AND PRODUCT QUALITY**: JuneteenthOhio is a family event providing good food, good entertainment and good education. Therefore, at all times, the Concessionaire's conduct shall promote those themes. Consumer service and product quality shall be the number one priority of the Concessionaire. all issues concerning the customer, it shall be presumed that the customer is always right. The Concessionaire shall have enough product and staff to keep waiting line to a minimum. Additionally, JuneteenthOhio Festival retains the right to supplement concessions if it is found that the Concessionaire is substantially under staffed or without product.

**CLEANING AND MAINTENANCE**: Concessionaire must keep its booth clean and have appropriate containers for trash and litter. Condiments available to the public will be properly covered. Concessionaire will not permit its trash containers to overflow. Concessionaire will have proper refrigeration and clean food service areas. In the event the Concessionaire is advised that such does not exist, it will promptly implement actions to comply with these refrigeration and cleanliness requirements. Concessionaire will not drain wastewater on the grounds of the Festival. Concession will have plastic holding tanks for wastewater. If you are frying or grilling, you are responsible for removing your grease & Ash each day. No disposing grease in City sewage. Bring your own disposable containers.

**TRAILERS:** Concessionaire will submit to the JuneteenthOhio Festival by June 1, 2024 a description of its trailer along with picture. The description will provide height, width, and length measurements hose hookups (i.e. number, length, and gauge), and any special space requirements. All trailers must have at least a 50 foot RV hose with a "Y-adapter" for hook-up to water supply. Standard green garden hose is not permitted. Concessionaire must provide it’s own compartment sinks.

**FESTIVAL MONITORS:** Designated monitors will be responsible for checking the quality of concession operations during the Festival. Concession agrees to promptly correct any conditions found by said monitors and bought to the Concessionaire's attention. Failure to promptly correct noted conditions may result in discontinuance of the Concessionaire's operations, or a charge against the Concessionaire.

**PARKING, LOADING & UNLOADING:** Free Parking will be permitted for the first 25 registered vendors. Concessionaire will have to pay to park only in the designated parking area and will unload only in the Authorized-unloading zone.

**INSURANCE & TAXES:** Concessionaire is responsible for the collection, payment, and reporting of all taxes due on its sales during the JuneteenthOhio Festival, and must submit a Certificate of Insurance showing the JuneteenthOhio Festival and Ohio Historical Center as an additional named insured to the JuneteenthOhio Festival. Such certificate must show that the Concessionaire has comprehensive general coverage with at least a single combined limit of $250,000.00 per occurrence for bodily injury and property damage liability.

**REPORTING:** The Concessionaire will provide the JuneteenthOhio Festival with a summary of its operation during the Festival. The summary shall include actual or good estimates of the number of persons that it served during the JuneteenthOhio Festival. These figures may be based on actual people served or based on the depletion of food inventories (i.e. 1000 hot dog buns used). The Concessionaire will also be responsible for completing an evaluation form on the JuneteenthOhio Festival.

Signature of Concessionaire: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ Name and Title Date

Signature of JuneteenthOhio

Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Name and Title Date

Juneteenth Ohio Festival location: Genoa Park 303 W. Broad Street

(Downtown) Columbus Ohio

June 15 & 16th 2024

**Overnight security will be provided 6/15/ 2024**

**Register Early you are placed in high traffic area!**

**And parking is free for the first 25 vendors registered.**

**Due to Covid-19 circumstances your area needs to be displaying 6ft symbols at booth, Hand Sanitizer, and signs.**